**PRESCA S. PANALIGAN**

*Address :Rigga, Deira, Dubai, U.A.E.*

*E-mail:* [*presca118@gmail.com*](mailto:presca118@gmail.com)

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###### Position Applied For:Quantity Surveyor

###### PROFILE SUMMARY:

Bachelors Degree in Civil Engineering with 12 years of extensive.gained in multi-national contracting and owner/developer construction company, Engineering Consultant & Project Management (Both in Pre-Contracts and Post Contracts). Knowledge of construction related contracts in accordance with FIDIC based contract terms, Bill of Quantities preparation including POMI based measurement and Value Engineering.

Excellent communication skills (oral and written) and with competent computer skills. Efficient and effective in performing assigned tasks, self-motivated, hardworking, highly dependable and performs best even under pressure and with minimum supervision. Technical skills include Autocad Software and Causeway Cad Measurement, Dimension X & Win QS, Excel, Microsoft Word and Powerpoint.

###### PROFESSIONAL EXPERIENCE:

**DONE CONTRACTING LLC**

**Lamborgini Showroom, Shk. ZayedRoad , Dubai, UAE**

**(From 01st August 2016 up to present)**

**Quantity Surveyor**

* Quantity Take-off from approved drawings & specifications by Consultant & BOQ preparation.
* Prepare Interim Payment Application for Client and recommend to Consultant for approval of payment based on site progress / work done.
* Evaluate and recommend to Consultant for approval of Subcontractor’s submitted variations as per approved drawings, specifications.
* Evaluate the submitted quotations from Subcontractors and recommend work percentage breakdown for each item and to be incorporated with future Interim Application.
* Prepare Request for Quotation for Work Packagesfor Procurement for all suppliers/subcontractors.
* Prepare price comparison and Tender Analysis to be approved by Cost Manager
* Prepare Subcontract Agreement for the awarded Subcontractor.
* Prepare and assess Subcontractor’s payment based on site progress / work done confirmed by Project Manager or Construction Manager and recommend for payment accordingly
* Quantity take-off based from approved drawings and specifications for procurement purposes.
* Prepare Monthly Cost Report
* Ability to manage work strategy to meet deadlines

**PROJECTS INVOLVED WITH:**

1. Abdul Rahman Villa – M+G+1 Villa
2. Mirdif 10 Villa – G+2 Villa
3. Al Furjan 3 – UG+G+10+Roof - Residential Building
4. Al Furjan5 – UG+G+10+Roof - Residential Building
5. Al Furjan6 – UG+G+10+Roof - Residential Building
6. Al Furjan7 – UG+G+10+Roof - Residential Building
7. Flame Tower – 80 Storey Residential Building

**CHICAGO MAINTENANCE &CONSTRUCTION LLC**

**Al Quoz, Dubai, UAE**

**(From 22nd November 2015 up to 17 April 2016)**

**Quantity Surveyor**

* Prepare Interim Payment Application for a Lump Sum Contract Package and recommend to Consultant for approval of payment based on site progress / work done.
* Evaluate and recommend to Consultant for approval of Subcontractor’s submitted variations as per approved drawings, specifications.
* Evaluate the submitted quotations from Subcontractors and recommend work percentage breakdown for each item and to be incorporated with future Interim Application.
* Prepare enquiries (Procurement) for all suppliers/subcontractors for item of work
* Prepare price comparison and Tender Analysis to be approved by PC Committee
* Prepare Letter of Intent for the awarded Subcon
* Prepare and assess Subcontractor’s payment based on site progress / work done confirmed by Project Manager or Construction Manager and recommend for payment accordingly
* Quantity take-off based from approved drawings and specifications for procurement purposes.
* Prepare Monthly Cost Report
* Ability to manage work strategy to meet deadlines

**PROJECTS INVOLVED WITH:**

Gems International School, Al Khail Road, Dubai, U.A.E.

Gems Wellington Academy, Al Khail Road, Dubai, U.A.E.

Gems New Millenium School, Al Khail Road, Dubai, U.A.E.

**RIDER LEVETT BUCKNALL (CONSULTANT)**

**Oasis Center, Shk Syed Road, Dubai , Dubai, UAE**

**(From February 2015 up to July 2015)**

**Quantity Surveyor**

* Evaluate Contractor’s Interim Payment Application and recommend to Client for approval of payment based on site progress / work done.
* Evaluate and recommend to Client for approval of Contractor’s submitted variations as per approved drawings, specifications.
* Prepare Request for Quotation for Work Packages for Procurement for all suppliers/subcontractors.
* Prepare price comparison and Tender Analysis to be approved by Project Manager / Project Director
* Evaluate the submitted quotations from Contractor and recommend work percentage breakdown for each item and to be incorporated with future Interim Application.
* Prepare Monthly Report
* Ability to manage work strategy to meet deadlines

**PROJECTS INVOLVED WITH:**

3 Towers ( 2 – 59 Storey Residential Building & 1- 65 Storey – Hotel )

Fountain Views Towers, Near Burj Khalifa, Dubai,, U.A.E.

Client :Emaar Properties

**AL BURJ ENGINEERING CONSULTANTS (CONSULTANT)**

**805 Al MasaoodTower, Airport Road, Deira, Dubai, UAE**

**(From 23rd October 2013 up to January 2015)**

**Quantity Surveyor**

* EvaluateContractor’s Interim Payment Application for a GMP Cost Plus Contract and recommend to Client for approval of payment based on site progress / work done.
* Evaluate and recommend to Client for approval of Contractor’s submitted variations as per approved drawings, specifications.
* Evaluate the submitted quotations from Contractor and recommend work percentage breakdown for each itemand to be incorporated with future Interim Application.
* Evaluate the RERA (Real Estate Regulatory Agency) payment submitted by Contractor as per site progress / work done in site and recommend to Client for approval
* Prepare Monthly Report
* Ability to manage work strategy to meet deadlines

**PROJECTS INVOLVED WITH:**

Living Legends 500 Villas

Al Barari, Dubailand, Dubai, U.A.E.

Client :TanmiyatGlobal Real Estate Development

Cost of Project: AED 850 Million (GMP Cost Plus Contract)

**KELE CONTRACTING L.L.C.**

**10th Floor, Burjuman Business Tower, Dubai, UAE**

**(From 23rd February 2009 – 19 September 2013)**

**Quantity Surveyor**

* Prepare Quantity take- off/Bill of Quantities for tendering purposes.
* Prepare/analyze cost estimates and quantity take-off for Variation Order
* Prepare/evaluate submittedbilling of suppliers/subcontractors and recommend payment accordingly.
* Compile and analyze data on all factors that influence costs such as materials, labor,etc.
* Interpreting contract drawings and specifications and where disputes occur, documenting and arranging solutions.
* Tracking of possible changes on site prior to issuance of variation notice to consultant
* Compares tender & construction plans for possible material quantity discrepancy.
* Prepare/evaluate submitted quotations of Subcontractors prior to preparation of contract agreement.
* Ability to manage work strategy to meet deadlines

**PROJECTS INVOLVED WITH:**

**BUILDINGS/TOWERS**

Sheikha Al Jalila Cultural Centre

Cultural Centre – Umm Suquiem 3, Al Wasl Rd. Dubai, U.A.E.

Client : Engineering Office

Consultant: Studio Altieri International

Mohammed Bin Rashid Centre for Islamic Culture

Al BArsha, Dubai, U.A.E.

Client : Engineering Office

Consultant: Arif&Bintoak Consulting Architects & Engineers

D1 Residential Tower, Basement & Car park

80 Storey- Culture Village, Al Jadaff, Dubai, U.A.E.

Client : Emirates Sunland

Consultant: National Engineering Bureau

Phase I& II – (22 Units Building)

Liwan Project – Mizin, Dubai Land, Dubai

Client : Al MAzaya Real Estate FZC/LLC

Consultant: National Engineering Bureau

Promoseven– 14 Storey Building - Al BArsha, Dubai

Client :Promoseven Media Group

Consultant: National Engineering Bureau

Hydra Tower – 45 Storey- Business Bay, Dubai, U.A.E.

Al Duaa – Dubai

**ARCAN PROJECT MANAGEMENT SERVICES**

**M-11 Arcade Bldg., Garhoud, Dubai, UAE**

**(From 19thSeptember 2006 up to Jan. 10, 2009)**

**Quantity Surveyor**

* Prepare list of the provisional sum items and the P.C. rates for each project and coordinate with the Project Manager the schedule of finalizing each item.
* Update the approved list of Suppliers and Subcontractors according to the policy of the company.
* Report to the Project Manager with copy to the Area Manager the progress of the procurement items related to his project.
* Study and analyze each variation and insure that the contractor submitted all the necessary documents through the Project Manager to study the claim, and this will be before forwarding any report to the Project Manager.
* Coordinate with the Project Manager and the Contract Manager to finalize each variation on time and once it’s done then make sure it’s approve by the Area Manager.
* Review the financial report submitted by the Contractor and insure that it have covered all the variation, extension of time, and signed by the Client.
* Control the quality of the work (drawings, specifications, and contract conditions)
* Issue the tender package to the bidders and control the tender process.
* Evaluate the tender offers and reporting this evaluation to the Client.
* Collect the whole tender package and handed over to the Program Manager.
* Prepare/finalize of Progress Billing up to Final Payment and Retention claim of Main Contractors/Subcontractors/Consultants duly certified by the Project Manager for recommendation to the Client for payment.
* Prepare Nomination Letter for the Supplier/Subcontractor.
* Prepare Invitation to Quote, Evaluation Reports for Provisional Sum Items
* Prepare/update list of invited contractor for the particular project.
* Following up the Subcontract Agreement Status between Main Contractor and Subcontractor

**PROJECTS INVOLVED WITH:**

**VILLAS**

1. One Private Villa (G+1)- Al Khawaneej

2. ( B+G+1 ) 2 Villas - Al Manara

3. ( B+G+1) 3 Villas - Al Bada’a

4. Proposed 12 (G+1) Villas - Al Barsha

**BUILDINGS/TOWERS**

1. 3B + G + 45 Floor Multi Function Building
2. Proposed (B+G+8) Residential Building
3. Proposed G+M+2 Building in Naif
4. 2B+G+M+3 Commercial Building - Al Garhoud
5. 2B+G+14 Floors Residential Building (R-12) - Nad Al Shiba, Dubai

2B+G+13 Floors Residential Building (R9-13) - Nad Al Shiba, Dubai

1. G+4 Labour Camp –DIP
2. Proposed 5B+G+2M+28 Corp Executive Hotels and Offices, Business Bay, Dubai, U.A.E
3. Jebel Ali Labour Camp
4. Baynonah Tower
   1. Park Residence
   2. Dune’s Tower

**WAREHOUSES/FACTORIES**

1. Warehouse – Jebel Ali
2. Fiobco’s Main Factory - Jebel Ali Industrial Area, Dubai
3. REDA Factory

**RESORT**

1. Mina Al Fajer Resort- Fujairah

**PHILIPPINE NATIONAL CONSTRUCTION CORPORATION (PNCC)**EDSA cor. Reliance Street, Mandaluyong City, Philippines  
  
**SUBCONTRACTING/SUBLETTING SUPERVISOR** ( April 1996 – August 2006)

* Undertake the formulation of construction related contracts, interpretation of contracts

provisions and conditions, invitation of contractors for subcontracting purposes and

evaluation of submitted bids.

* Prepare bid documents as per requirement.
* Sourcing of subcontractors and conduct bidding.
* Prepare Subcontracts Agreements and contract documents.
* Conducts site inspection of on-going and proposed projects to familiarize on the actual

site conditions and gather all necessary data/information in the preparation of bid documents.

* Follow Subcontracts Agreements and contract documents.
* Conducts site inspection of on-going project.
* Records and checks usage of construction materials and supplies, manpower

assignments and equipmentutilization.

* Prepares the weekly and monthly accomplishment reports and summary of construction

costs.

* Following Project Execution Plan ( PEP ), profit & loss statement, cash flow, budget for materials, labor, equipment, project overhead, capital expenditures ( CAPEX ), schedules of material, manpower ( indirect& direct ).
* Evaluate and check accomplishment and billing of subcontractors.
* Follow-up payment of billed accomplishment.

###### EDUCATION

COLLEGE : **Technological Institute of the Philippines**  
 P. Casal St., Corner Castillejos St., Quiapo, Manila

: **Bachelor of Science in Civil Engineering Graduated Year 1990**

OTHERS : **Technological Institute of the Philippines Graduated Year 1987**

: **Drafting Technology**

**LANGUAGE**

* Filipino, English

###### PERSONAL DETAILS:

Date of Birth : January 18,1965

Place of Birth : Makati

Civil Status : Single

Nationality : Filipino

Religion : Roman Catholic

Visa Status : U.A.E. Residency Visa

###### CHARACTER REFERENCE :

Available upon request.